

Town of Chesterville

Selectboard Meeting

June 29, 2017

The following members present: Tyler Jenness, Tiffany Estabrook, Matt Welch, Ross Clair and Ed Hastings. Town Clerk Pam Griswold, Deputy Town Clerk Rachel Heseltine, Treasurer Erin Norton, Road Foreman Mike Cote, CEO Brenda Medcoff and Fire Chief John Archer along with members of the public were present.

Chairman Tyler moved to open the meeting at 6:03pm. Matt seconded.

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

ITEM 1: MARY LORING AND STANLEY ROWE ON BACHELLERS MILLS RD

They are trying to sell property and need to resolve some issues. Three issues were identified by CEO -- greenspace, shed and deck -- as being in violation. Brenda/CEO met on the property with the owners and the realtors. No doubt that the shed is in violation (it's too big and too close to the water); the size of the lot is determined by the assessor from the deeds; if there is a question about the size of the lot, a survey should be done. The deck is in the floodplain. She has contacted DEP and they are not comfortable making a decision about the deck. She is asking that the Board table this until next week so she can connect with DEP. The expansion rule was in place in 1978/1979, when this construction was estimated to have been done. There was a process in place at that time that was not followed. These are State laws that need to be followed and the Board cannot overrule the State law.

Tyler moved to table this until next week; Ross seconded

No discussion

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

ITEM 2: DITCHING/CULVERT ON ZIONS HILL

Representatives from the Meeting House discussed the issues with ditch - it would be unsightly and not have any impact on the water issue at the Meeting House. They have no issues with the problem being fixed but the least invasive solution would be great. Mike stated the ditch would be about 1 to 1 ½ feet. Ross stated that he wants Mike to make the decision. 73 Zions Hill there is a culvert that goes right into his property and it floods his property; it's full of snakes. They didn't notice it when they moved in. Tyler stated that we need to stay on the Town's right of way and not do landscaping on peoples property. Mike will do what he can to solve the issues and make "everyone happy".

ITEM 3: TREASURER REPORT

Tyler moved to accept warrant #78 for \$1,376.25; Tiffany seconded

No discussion

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

Tyler moved to accept warrant #79 for \$3,750.96; Tiffany seconded

No discussion

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

Sabrina has been paid now since her documents have been brought in. We are live with Andro; she has submitted the application for Rapid Renewal and InforME for on-line and credit card transactions.

ITEM 4: HIGHWAY REPORT

They will be closing Zion's Hill for culvert replacement. Will post on website and Facebook. Can the excavator be in the parade? They have to be paid and they need to be covered by the town's insurance. Tyler will talk to the insurance company.

ITEM 5: CEO REPORT

Brenda needs time off for home closing; can she have Monday off and work Thursday instead

Tyler moved to go into an Executive Session per 405.6.a for a personnel matter, specifically the CEO officer, per her request; Ed seconded

No discussion

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

ITEM 6: GEORGE THOMAS ROAD BRIDGE

Lacking guardrails. Mike has a plan to do the guardrails correctly.

ITEM 7: TOWN CLERK AND DEPUTY HOURS

There is enough money in payroll to pay Pam 24, Rachel 20 and Erin salary.

Meeting next Thursday for the employees is at 6:30pm.

Ed mentioned someone being responsible for the big columns in the budget and should make their own decisions within their budget. It's unclear who is in charge of the administration budget. Kathy suggested that the Budget Committee be the group to watch the budget; meeting quarterly as an oversight committee.

ITEM 8: TAX LIEN PAYMENT APPLICATION

Ed moved to sign the attached form concerning payment of oldest balance first, Tyler seconded.

No Discussion

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED

There being no further business before the Board, Tyler moved to adjourn at 8:26pm; Ross seconded.

AFFIRMATIVE 5 OPPOSED 0 MOTION CARRIED